

**Midland College and Richard Milburn Academy  
Dual Credit Partnership Agreement  
2021-22**

The Texas Higher Education Coordinating Board (THECB) rules applying to all public institutions of higher education in Texas, Title 19, Part 1, Chapter 4, Subchapter D, Rule §4.85, provide for dual credit partnerships between secondary schools and Texas public colleges. In keeping with these rules, Midland College (MC) and Richard Milburn Academy (RMA) hereby agree to the following:

**I. Eligible Courses**

A college course offered for dual credit must be in the MC core curriculum, a career and technical education course, or a foreign language course, or a course that satisfies specific degree plan requirements leading to the completion of a Board approved certificate, AA, AS, AAS degree program, field-of-study curriculum or program-of-study curriculum.

**II. Student Eligibility**

- A. Midland College will determine student eligibility according to Title 19, Part 1, Chapter 4, Subchapter D, Rule §4.85. In accordance with Subchapter C, Rule §4.55(a), non-exempt students pursuing dual credit who have a cumulative GPA of 2.75 on a 4.0 scale may also enroll in the following courses without taking the TSIA for the fall 2020 semester.
1. Students with a grade of B or better in pre-AP English II may enroll any college course with a reading and/or writing TSI pre-requisite.
  2. Students with a grade of B or better in pre-AP Algebra II may enroll in MATH 1314.
  3. Students may enroll in any course that is offered without a TSI pre-requisite.
- B. Students must meet regular prerequisite requirements established by MC for each course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).

**III. Location and Composition of Classes**

- A. Dual credit classes may be taught on one of the Midland College campuses, on the high school campus, in online or interactive videoconferencing format. RMA and MC will provide and maintain mutually agreed upon physical facilities and equipment appropriate to course offerings.
- B. Dual credit classes may be composed of dual credit students only or of dual credit and college credit students. A mixed class that includes high school credit-only students, may be allowed only if:
1. the course involved is required for completion under the State Board of Education High School Program graduation requirements and the high school involved is otherwise unable to offer such a course; or

2. the high school credit-only students are College Board Advanced Placement students or International Baccalaureate students; or
3. the course is a career and technical/college workforce education course and the high school credit-only students are eligible to earn articulated college credit.

#### **IV. Faculty Selection, Supervision and Evaluation**

- A. MC will select instructors of dual credit courses. These instructors must meet the same standards (including minimal requirements of the Southern Association of Colleges and Schools Commission on Colleges) and approval procedures used by the college to select faculty responsible for teaching the same courses at the main campus of MC.
- B. RMA will submit a list of proposed ISD dual credit instructors to MC by June 1 for the fall semester or October 15 for the spring semester. A high school instructor who wants to become a dual credit instructor for MC must submit an employment application, résumé, official transcripts and other required documentation to MC Human Resources and become employed as an adjunct faculty member for MC.
- C. Dual credit instructors are expected to fulfill the same instructional responsibilities as all other MC adjunct faculty members.
- D. MC will supervise and evaluate instructors of dual credit courses using the procedures used for all MC adjunct faculty. Instructors teaching at the high schools will conduct student evaluations each semester in each course using the college's standard procedures. MC instructional administrators will visit high school dual credit classes for observation at their discretion. MC appoints full-time faculty department chairs and academic dual credit liaisons who oversee curriculum and provide guidance to part-time faculty.

#### **V. STATEWIDE DUAL CREDIT GOALS FOR INDEPENDENT SCHOOL DISTRICTS**

- A. MC and RMA implement purposeful and collaborative outreach efforts to inform dual credit students and their parents of the benefits and costs of dual credit, including but not limited to, enrollment/registration procedures, tuition rates, and textbook requirements. Tuition, transportation costs to and from a MC campus and instructional materials are the responsibility of the ISD and/or student.
- B. All MC dual credit courses transition to MC degrees or certificate programs, or they are included in a transitional pathway to postsecondary education as described in the Midland College Catalog and Student Handbook. Applicable course equivalency coursewalks are posted for each ISD on the MC dual credit webpages and attached as Exhibit "A". Students are advised and encouraged to successfully complete dual credit courses that apply toward their selected pathway, certificate and/or degree plan.
- C. MC provides a dual credit pathway advisor for academic and college readiness advising and access to student support services to bridge successfully into college course

completion. Dual credit students have access to the same or comparable student and academic support services (e.g. academic advising, counseling, library and learning resources, math/science/writing labs, disability services, and tutoring) provided to all MC students.

- D. The quality and rigor of dual credit courses is sufficient to ensure student success in subsequent courses. Dual credit courses are equivalent to all other MC courses with respect to curriculum, student learning outcomes, course materials, instruction, and method/rigor of student evaluation. Course expectations are upheld regardless of student composition of the class. Faculty department chairs and academic dual credit liaisons monitor the quality of dual credit courses employing the same methods utilized for all MC courses. Instructors at the high schools follow master course syllabi and use the same textbook as their counterparts teaching on campus. Faculty department chairs and transfer dual credit liaisons have access to grade distribution reports to assess the consistency among locations and instructors. When appropriate, artifacts of student work are collected from students in dual credit classes and evaluated along with artifacts from other courses. Assessment results are kept on record.

## **VI. Academic Policies, Student and Academic Support Services**

MC academic policies applicable to courses taught at the main campus also apply to dual credit courses. See the Midland College Policy Manual and Midland College Catalog and Student Handbook, which are available on the dual credit link of the MC website.

## **VII. TSI Readiness**

- A. For Language Arts, MC will provide reading and writing curriculum to be taught by a qualified high school English instructor in conjunction with senior English. Students must pass the course with a grade of 70 to be considered TSI complete in reading and writing at MC for up to 24 months. In order to make the TSI complete status transferable, a student will need to enroll in and pass MC's ENGL 1301, Composition I.
- B. For mathematics, MC will provide math curriculum for Non-STEM majors to be taught by a qualified high school mathematics instructor. Students who pass the final exam with a grade of 70 or above will be TSI complete in non-STEM math at MC for up to 24 months. In order to make the TSI complete status transferable, a student will need to enroll in and pass MC's MATH 1332, Contemporary Math or MATH 1342, Statistics.

## **VIII. Transcription of Credit**

MC transcripts credit for dual credit courses immediately upon student course completion.

## **IX. Reporting**

MC provides mutually agreed-upon reports of student enrollment and grades to the designated school or ISD officials as permissible by FERPA.

**X. Funding**

State funding for dual credit courses is available to both RMA and MC based on the current funding rules of the State Board of Education and the THECB.

For Midland College:

  
\_\_\_\_\_  
President, Midland College

4/20/21  
\_\_\_\_\_  
Date

For Richard Milburn Academy:

  
\_\_\_\_\_  
Superintendent, Richard Milburn Academy

4/22/2021  
\_\_\_\_\_  
Date

**MIDLAND COLLEGE**  
Richard Milburn Academy



Exhibit "A"

MC Dept/No	MC Course Title	Semester Hours	HS Course	HS Units	Suggested State #	TSI /Prereq
<b>COLLEGE READINESS &amp; STUDY SKILLS</b>						
EDUC 1100	Effective Learning	1 hr.	College Readiness & Study Skills	0.5	03270100	Attempt
<b>ENGLISH</b>						
ENGL 1301	Composition I	3 hrs.	ENG 3 SEM 1	0.5	03220300	Reading Writing
ENGL 1302	Composition II	3 hrs.	ENG 3 SEM 2	0.5	03220300	Reading Writing
ENGL 2322	British Literature I	3 hrs.	ENG 4 SEM 1	0.5	03220400	ENGL 1302
ENGL 2323	British Literature II	3 hrs.	ENG 4 SEM 2	0.5	03220400	ENGL 1302
<b>ARTS</b>						
ARTS 1301	Art Appreciation	3 hrs.	Art I, Art Appreciation	0.5	03500110	Attempt
<b>SPEECH</b>						
SPCH 1315	Public Speaking	3 hrs.	Public Speaking I	0.5	03240900	Attempt
<b>SOCIAL STUDIES</b>						
HIST 1301	U.S. History I	3 hrs.	U.S. History Sem 1	0.5	03340100	Reading
HIST 1302	U.S. History II	3 hrs.	U.S. History Sem 2	0.5	03340100	Reading
GOVT 2305	Federal Government	3 hrs.	U.S. Govt D	0.5	03330100	Reading
GOVT 2306	Texas Government	3 hrs.	Special Topics SS	0.5	03380002	Reading
ECON 2301	Prin of Macroeconomics	3 hrs.	Economics	0.5	03310300	Attempt
SOCI 1301	Intro to Sociology	3 hrs.	Sociology	0.5	03370100	Reading
PSYC 2301	General Psychology	3 hrs.	Psychology	0.5	03350100	Reading
<b>SCIENCE</b>						
BIOL 1408	Biology for Non-Science Majors I	4 hrs.	Scientific Research & Design Sem 1	0.5	13037200	Reading
BIOL 1409	Biology for Non-Science Majors II	4 hrs.	Scientific Research & Design Sem 2	0.5	13037200	BIOL 1408
<b>MATHEMATICS</b>						
MATH 1314	College Algebra	3 hrs.	Precalculus Sem 1	0.5	03101100	Math
MATH 2412	Precalculus	4 hrs.	Precalculus Sem 2	0.5	03101100	MATH 1314
MATH 1342	Statistics	3 hrs.	Indepent. Study	0.5	03102500	Math
<b>AUTOMOTIVE</b>						
AUMT 1305	Into to Automotive Technology	3 hrs.				
OSHT 1301	Intro to Safety & Health	3 hrs.				
AUMT 2317	Automotive Engine Perf Analysis	3 hrs.				

AUMT 1316	Auto Suspension & Steering	3 hrs.	
MCHN 1320	Precision Tools & Measurement	3 hrs.	
AUMT 1310	Automotive Brake Systems	3 hrs.	
Completers earn an Occupational Skills Award in Automotive Technology.			
Students meeting all Midland College and certification eligibility requirements will be qualified to take the following ASE Entry-Level Brakes (BR)			

**WELDING**

WLDG 1421	Intro to Welding Fundamentals	4 hrs.	
OSHT 1301	Intro to Safety & Health	3 hrs.	
WLDG 1457	Intermediate Shielded Metal Arc	4 hrs.	
WLDG 1425	Intro to Oxy-Fuel Welding & Cutting	4 hrs.	
MCHN 1320	Precision Tools & Measurement	3 hrs.	
WLDG 1430	Intro to Gas Metal Arc	4 hrs.	
Completers earn a Level 1 Entry-level Welding Certificate and are eligible to participate in MC's graduation ceremony.			
Students meeting all Midland College and certification eligibility requirements will be qualified to take the AWS SENSE			